

GREAT HINTON PARISH COUNCIL

Minutes of the ordinary parish council meeting held on Thursday 10th July 2025,
in the Village Hall, Great Hinton at 7.00pm.

Present: Councillors C. Saunders (Chair), M. Winterburn (Vice-Chair), A. Keith, S. Mehzen.

Absent: Cllr. A Kwasnicki.

In attendance: T. Hicks (Clerk), Wiltshire Cllr. A Griffin.

Minute No.

25-26/22. Recording and filming of the meetings

There were no members of the public in attendance, therefore this was not necessary.

25-26/23. Apologies

Cllr. Kwasnicki had sent his apologies and the reasons for his absence were APPROVED UNANIMOUSLY.

25-26/24. Declarations of Interest

No declarations of interest were received.

25-26/25. Minutes of the previous meeting

The minutes of the parish council meeting held on 8th May 2025 were considered and APPROVED UNANIMOUSLY.

25-26/26. Reports

25-26/26.1 There were no announcements by the chair.

25-26/26.1 Wiltshire Councillor Griffin updated the meeting and discussed the new 20 mph speed limit in the village which will come into force on 21st July 2025. Cllr. Griffin will investigate the Wiltshire Council mapping systems to include this change. The council will monitor road use and if needed, apply for more 20mph repeater signs or other signage such as white village entry gates. ACTION: Clerk to investigate white village entry gates.

Cllr. Winterburn requested that Cllr. Griffin urge the next LHFIFG meeting to reconsider their decision to increase the percentage that parish and town councils pay towards any improvements carried on in their villages or towns from 25% to 33%. Cllr. Griffin agreed he would do this.

Cllr. Saunders asked if Cllr. Griffin knew of the route the Melksham Bypass would take. Cllr. Griffin stated that it had yet to be finalised, but the route was nearly agreed. There was no timescale known of when Wiltshire Council would start work on this.

25-26/26.2 The clerk updated the meeting that she had received notification from Wiltshire council that they would be sending invoices out for election costs in August. This was still unquantified. The clerk also stated she had received a request from a resident that the tree purchased to celebrate the King's Coronation was looking unwell. After discussion it was decided to ask the residents to water the tree and to ask the parish steward to maintain it. ACTIONS: Cllrs to ask residents to water the tree if possible. Cllr. Mehzen to add to parish steward schedule. Clerk to write to resident.

25-26/26.3 Council noted the up to date external meetings schedule.

- 25-26/27. Public Participation**
There were no members of the public to address the council.
- 25-26/28. Planning Matters to discuss:**
25-26/28.1 Council received the update on the planning schedule.
25-26/28.1a Council received the Wiltshire Council update on New Barn Farm restoration.
25-26/28.2 The planning application below was received after the agenda was prepared and council decided the following:
[PL/2025/05597](#) Willow House, Cold Harbour, Great Hinton, Trowbridge, BA14 6EA.
 Proposed construction of a new steel framed, and metal clad agricultural storage and livestock barn with an area of 620sq metres. RESOLVED UNANIMOUSLY to comment: No objection.
- 25-26/29. Maintenance to include items as below:**
25-26/29.1 Council discussed how best to capture the needs of the village when requesting parish steward tasks. ACTIONS: It was agreed that Cllr. Mehseu would draft a request for tasks and Cllr. Saunders would put on Facebook.
 Thanks were also give to the team of volunteers who have cleared the footpaths in the area. ACTIONS: It was noted that the stile at Hag Hill needed attention and Cllr. Kwasnicki to contact landowner. Clerk to add footpaths to future agendas.
25-26/29.1 Council formally ratified approval already given via email for continuing agreement that the parish steward uses a resident's garden refuse bin for depositing grass clippings and charge the parish council £75 per year for this service. RESOLVED UNANIMOUSLY.
- 25-26/30. Highways & Speeding**
25-26/30 To note/discuss:-
25-26/30.1a After discussion it was agreed that Cllr. Saunders would invite the Neighbourhood Watch co-ordinator to apply for a grant of up to £50 for new signs in the village. ACTION Cllr. Saunders to invite co-ordinator to send application to the clerk.
25-26/30.1b Council discussed this matter previously in the meeting.
- 25-26/31. Defibrillator**
To carry this matter to the next meeting. ACTION: Clerk to investigate new defibrillator options.
- 25-26/32. Finance**
25-26/32.1 Payments for Approval: All APPROVED UNANIMOUSLY.
25-26/32.1a Clerk's Salary June, July and August.
25-26/32.1b Clerk's PAYE paid via Direct Debit.
25-26/32.1c Clerk's expenses.
25-26/32.1d Resident's green bin payment - £75.00
25-26/32.2 Council ratified invoices already paid prior to meeting:
25-26/32.2a Community First Insurance - £194.69. APPROVED UNANIMOUSLY.
25-26/32.3 There were no invoices/requests for payment received after the preparation of the agenda.

- 25-26/32.4 Monthly Management Accounts**
Council received and APPROVED UNANIMOUSLY the monthly financial report and bank reconciliations. See attached papers. Cllr. Mehsen signed the bank reconciliation and bank statements as a bank non-signatory.
- 25-26/33. Memorial Hall**
 Council noted that it had not received a request for upgrading chairs in the hall. ACTION: Cllr. Saunders to investigate how the trust is planning to fund these.
- 25-26/34. Website/Emails**
 It was agreed to use TEEC to create a new website and email hosting for the council to be compliant with the new SAPP regulations. RESOLVED UNANIMOUSLY. ACTION: Clerk to create new website and organise new clerk and councillor emails with TEEC.
- 25-26/35. Governance**
 Council discussed implications of governments plans to amend legislation to allow remote and hybrid attendance at council meetings (wifi and video recording). To await more information from NALC.
- 25-26/36. Correspondence previously sent - noted:**
25-26/36. 1 Wiltshire Council update.
25-26/36.2 Wiltshire Community Air Network briefing note 25-05.
25-26/36. 3 NALC Chief Executive's Bulletin 19.06.2025.
25-26/36.4 Request for volunteers for Trowbridge Area Community Link Scheme.
25-26/36.5 Trowbridge Neighbourhood Policing Team newsletter.
- 25-26/37. Agenda Items for next meeting**
 No items were requested to be added for the next meeting.
- 25-26/38. Confirmation of date of next meeting:** Thursday 11th September at 7pm.

There being no further business, the meeting was closed at 8.30pm.

These minutes are subject to approval at the next council meeting. Minutes prepared by the clerk.
 11/07/2025